



📍 Šetalište kralja Tomislava b.b. Kaštel Gomilica, VHF 17 Ch

Marina Kaštela

Base & procedure info

WE LOVE HAVING YOU ON BOARD!

Contact

Contact person Josipa Paić
Mobile phone 00385 91 601 1423

Tehnickal support Ivan Bilić | Teo Ćosić
Mobile phone 00385 91 332 3355 | 00385 91 332 3385

Working hours

08:00 – 16:00 **monday to thursday**
08:00 – 20:00 **friday**
08:00 – 20:00 **saturday**

check-in time Saturday from 17:00 hours
check-out time Return to the base Friday, till 18:00 hours with the overnight stay onboard, till Saturday 09:00 hours (if not differently agreed).



Before your trip

For a smooth check-in process please ensure that **the latest two weeks before the embarkation** you provide:

1 SAILING LICENSE AND SKIPPERS ID

Skipper's Sailing and VHF operator license scans must be sent in advance to make sure that they are valid for charter.

The original licenses must be presented during the check-in in the base.

[Click here](#) to check the list of approved foreign licenses.

3 EXTRAS

Water toys, provisioning, pre-made equipment & service packages, deposit insurance, or any other special requirements are recommended to be ordered in advance since **their availability is limited**.

2 CREW LIST

Crew list should be uploaded online on the link provided with the booking confirmation and boarding pass. Please include estimated arrival time in the crew list info as well.

Not sending the crew list in advance could cause a delay at the check-in.

By booking extra packages you save up to 20% on charter packages.

The number of extra packages is limited.

Your arrival in base Kaštela

NEAREST AIRPORT Split

The airport is located 12km from the marina (approximately 20 min drive).

TIP: Transfer service can be ordered with the CY booking office.

TRAVEL BY CAR Road A1 (exit Dugopolje)

The parking lot is at your disposal within the marina.

TIP: You cannot book parking places in advance but the lot is big enough to cover demand in peak season months.

IN CASE OF LATE ARRIVAL

If arriving late please contact our base manager and let us know about the delay

The base staff will not be at your disposal in the marina after working hours but your yacht will be ready & unlocked for you.

The check-in procedure will take place the next morning.

Marina services & facilities

MARINA KAŠTELA

www.marina-kastela.hr/en/marina/

NEAREST GAS STATIONS

Split, Milna (island Brač) and Rogač (island Šolta)

✓ PARKING (AT SURCHARGE)

✓ LUGGAGE DEPOSIT (AT SURCHARGE)

✓ SUPERMARKET

✓ COFFEE BAR, RESTAURANT

✓ ATM

✓ GAS STATION

Services and facilities available within the walking distance from the marina:

✓ TAXI STOP

Check-in

The check-in procedure has to be attended by the Skipper &/or Co-Skipper only.

Check-in procedure involves 2 steps:

1 FORMALITIES & DOCUMENTATION

Our reception office is the first place to visit upon your arrival at the marina. There you will: present your sailing and VHF certificate (ORIGINALS), leave your security deposit and do pending payments (if any) including residence tax.

SECURITY DEPOSIT

Refundable security deposit can be paid only with credit cards (Master Card or Visa). Cash, debit cards and personal checks are not accepted.

Our reception staff will provide boat documents and the crew list once the boat is ready for embarkation.

Carefree packages combine popular extras with deposit insurance, just to make your time at sea carefree, without worrying about unexpected costs- can be ordered in advance or at the reception directly.

2 TECHNICAL INSPECTION

We are pleased to offer a video check-in option for most of our yachts. The link for video check-in will be provided with a boarding pass but can be shared with you at our reception office upon your arrival as well.

Video check-in allows you to check the boat alone according to the video guide and the check-in list. When you are done our crew member will arrive for any further questions or help required.

Check-out

The yacht is to be returned to the base on Friday, not later than 18:00 hr (if not agreed differently) with **full fuel tanks and empty black tanks**.

The nearest available gas station is in the Marina Kaštela but since the station works only during high season months please double check working hours at embarkation with our staff.

Suitable alternatives are gas stations in Split, Milna (island Brač) and Rogač (island Šolta).

We suggest counting in the extra time for refueling since other charter boats will also be on their return and the gas station will be busy.

During check-out, your presence is mandatory since our staff comes aboard and checks the yacht and its equipment. In the meantime, the yacht will also be checked underwater by the diver. Once both inspections are done your deposit can be released. Should there be any payments left for the check-out please turn to our reception office to finalize the check-out procedure.

We wish you a
Wonderful sailing vacation!





TIPS & TRICKS for a carefree sailing holiday

GET TO KNOW YOUR BOAT

- ✓ make sure to watch the self check-in video (if available) and to check the boat plan provided in the boat papers
- ✓ should you need any additional information please contact our staff

RECHECK YOUR BOAT

- ✓ check the inventory and the presence of extras ordered (towels, bedlinen, outboard, water toys....) before sailing out of the marina
- ✓ the underwater part of the boat is checked by marina diver before your check-in but to clear any doubts we suggest you have a look as soon as you get a chance for a swim!

PAY ATTENTION TO MOST COMMON RISKS

- ✓ mooring lines that can be caught in the propeller or bow thruster
- ✓ overheating the bow thruster due to prolonged use
- ✓ not to overstress the anchor windlass (assist with engine when heaving the anchor)
- ✓ not to discharge the batteries below 12V (use shore power to fully recharge at least every 48 hours)
- ✓ the draft of your boat when mooring or anchoring in shallow sea or harbor
- ✓ mast height when passing under bridge (Ugljan-Pašman, Šibenik bridge)
- ✓ close deck hatches before sailing
- ✓ secure deck cushions before sailing
- ✓ not to use generator while sailing

PAY ATTENTION TO THE WEATHER FORECAST

and set your itinerary accordingly

- ✓ most relevant weather forecasts are provided 4 times a day on channel 7 on the VHF. Make sure you have a safe berth before the bad weather reaches you
- ✓ secure your deck equipment (deck&cockpit cushions, dinghy, bimini, lazy bag, water toys) before sailing out on strong wind
- ✓ close the bimini if wind is above 20-25 knots, to avoid being suddenly caught in stronger wind

TECHNICAL SUPPORT DURING YOUR CHARTER

Our technical support is here for you, but to be as efficient as possible and at disposal to everyone when required, we need you to help us:

- ✓ please call only when technical support is needed
- ✓ make sure you have checked the boat map and self check-in video before you call technical support - you might resolve the issue yourself, faster and more efficiently

RETURN TO BASE

- ✓ make sure to return to base on Friday, latest by 6 pm
- ✓ refuel the boat before returning and empty holding tanks, otherwise a fee will be applied
- ✓ count in the extra time for refueling - other charter boats will also be in their return so longer waiting is expected. Info on nearest gas stations is available at the reception or on your base info